

**Animal House Project Phone/Site Visit Questions/Topics**  
for Adoption Groups and Sanctuaries

NAME OF GROUP:

501(c)3?:

yes/no

Copy Attached:

LOCATION:

DATE:

GROUP REP(S) INTERVIEWED:

POSITION OF REP IN GROUP: Foster

Board Member Principal

1. How many dogs/cats in group's program?

2. Any animals in boarding? What facilities?

What animal has been in boarding the longest? Where?

3. Are they primarily an adoption group, sanctuary facility, or TNR group?

4. Adoptions:

Website:

How many animals posted?

Petfinder? Yes/No

How many animals posted?

Adoption sites at pet stores, events, etc.?

If yes, where and how often?

Are home visits done?

Are vet checks done?

Spay/neuter before adoption or sterilization agreement?

Do they leave cats/dogs at stores like PetSmart or Petco in between adoption days? If yes,

how long before giving them a cage break?

Does store staff have permission to adopt out group's animals?

Pets adopted to inside-only homes? dogs: yes/no

If no, explain:

cats: yes/no

If no, explain:

Do they adopt out heartworm-positive dogs?

Do they adopt out FIV or feline leukemia positive cats?

How old do puppies have to be before placed for adoption?

How old do kittens have to be before placed for adoption?

Do they send animals out of town/state for adoption?

If yes, how are home visits/vet checks conducted?

Do they send animals out of town/state to other rescues?

If yes, who are receiving groups?

How are these groups checked out before sending animals?

Will they take back returned animals?

Are animals up for adoption routinely microchipped?

If yes, to whom is chip registered?

Will they ok a prospective adopter who will dock tails or ears on a dog or puppy?

Will they ok a prospective adopter who will use a choke collar, pinch collar, or shock collar on a dog or puppy?

Will they ok a prospective adopter who will declaw a cat or kitten?

5. Who are board members?

Who are fosters?

(For large groups, ask for spreadsheet with fosters and how many animals each.)

Vets used by group?

Vetting:

Intake protocols for dogs?

Do they do HW testing?

At what age/weight are puppies spayed or neutered for adoption?

Intake protocols for cats?

Do they do FIV/FeLV combo testing?

At what age/weight are kittens spayed or neutered for adoption?

Dogs at inspection site:

On heartworm prevention?

If yes, what type?

If no, explain:

Are dogs at this location crated? If so, how much time is spent in crates?

Do all dogs have adequate shelter? Yes/No Do any dogs live indoors?

If so, where?

What type of enclosure in place for dogs living outdoors?

Do dogs living outdoors have overhead roofs? Are doghouses for outdoor dogs elevated off of ground? Do outdoor dogs have any type of climate control?

If no, what happens in cold weather?

In extremely hot weather?

Quarantine facilities for new arrivals? Yes/No If yes, where?

How long is quarantine period?

Any dogs on site being treated for heartworms? Yes/No

If yes, what type of treatment?

What flea control being used?

How often are dogs fed?

Are dogs walked or moved to play areas during the day?

Any toys in evidence?

Adequate water in evidence?

10. General Policies for Dogs in Program:

What is group's general policy on heartworm treatment of dogs?

What about dog-aggressive dogs? How handled, what future? What about human-aggressive

dogs? How handled, what future?

11. Cats on site:

On heartworm prevention if access to outdoors?

If yes, what type?

Do all cats have adequate shelter? Yes/No Do cats live indoors?

If so, where?

What type of enclosure in place for cats living outdoors?

Do cats living outdoors have overhead roofs?

Are houses for outdoor cats elevated off of ground?

Do outdoor cats have any type of climate control?

If no, what happens in cold weather?

In extremely hot weather?

Quarantine facilities for new arrivals? Yes/No If yes, where?

How long is quarantine period?

What flea control being used?

How often are cats fed?

Any toys in evidence?

Adequate water in evidence?

12. General Policies for Cats in Program:

What do they do with FIV/FeLV cats?

What do they do with aggressive or feral cats? How handled, what future?

13. Where do they get their animals? In what shelters are they registered to pull?

14. What do they consider "unadoptable"? What happens to this animal?

15. What type of injury would be considered too expensive to treat?

16. Any group member or foster ever taken or returned an animal to a kill shelter? If

yes, explain:

17. Food storage:

Where is food stored at inspection site?

Protected from weather/rodents?

Stored away from chemicals and cleaning products?

Climate controlled facility?

Is there a central storage location for the group, from which food is distributed to fosters?



If yes, where?

Protected from weather/rodents?

Stored away from chemicals and cleaning products?

Climate controlled facility?

18. Cleanliness of inspection site:

Did inspection site present an overall impression of cleanliness, organization, adequate trash disposal, and lack of offensive odors?

If no, explain:

19. How do fosters and board members pay personal expenses (job/disability/retirement/other)?

20. Any visits to this facility or to foster or group members from agencies like SPCA, Humane Society, etc. as the result of a complaint? Yes/No

If yes, please provide:

Name of group member or foster	Time frame of investigation	Outcome
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21. Sick or compromised animals:

Large number of sick, thin, or obviously compromised animals in evidence? if yes, can someone

show you vet records?

if no vet records on site, will board member sign authorization (attached) to call vet with specific questions on animals in program?

22. Strengths of site visit location and group in general:

23. Weaknesses:

24. Items requiring follow-up:

25. Miscellaneous/inspector's notes: